

GURU NANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

Recognized by Ministry of Health and Family Welfare, Govt. of India and Dental Council of India

[Affiliated to West Bengal University of Health Sciences]

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Ref No. GNIDSR/Admn/2022/506(A).

Date 09/8/2022

MINUTES OF MEETING

Committee Name: Internal Quality Assurance Cell

Date and time of meeting: 16th August 2022 at 2.30pm

Notice Number: GNIDSR/Admn/2022/506(A)

Venue: Board Room, 5th Floor, GNIDSR

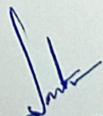
Members Present:

1. Prof Dr. J. Bhattacharyya- Principal (Chairperson)
2. Mr. Simarprit Singh- Member from management
3. Prof Dr. Amit Ray- Senior Faculty
4. Prof Dr. Paromita Mazumdar- Senior Faculty
5. Prof Dr. Soumitra Ghosh- Senior Faculty
6. Prof Dr. Santanu Sen Roy- Senior faculty and IQAC Coordinator
7. Dr. Rudra Prasad Chatterjee- Mid Level faculty
8. Dr. Mekhala Mukherjee- Entry Level faculty
9. Dr. Anushree Paul- Entry Level faculty
10. Dr. Shibendu Biswas- Senior Administrative Officer


Chairperson
Internal Quality Assurance Cell
GNIDSR

Members Present:

11. Mr. Ishan Dutta- Student Representative
12. Dr. Utsab Bhutta- Nominee Employee
13. Dr. Kasturi Mukherjee- Nominee from Alumni
14. Mr. Sandip Bhattacharya- Nominee from Industry
15. Mrs. Sukanya Chakraborty- Nominee from Parents
16. Mr. Partho Ghosh- Non-Teaching Staff/ Office Superintendent
17. Mrs. Nandita Debnath- Nominee from Society


Coordinator
Internal Quality Assurance Cell
GNIDSR

Agenda 1: Introduction to the Meeting.

The Chairperson welcomed all members present to the meeting. Leave of absence was granted to the absentees.

Agenda 2: Confirmation of the Minutes of the Last Meeting.

The minute of the previous meeting were circulated. As no comments were received, the same may be confirmed by the cell.

Resolution: The minutes of the previous meeting is confirmed as approved.

Agenda 3: Institutional Dental Education Unit (DEU) Committee Members re-organization.

Notice & Discussion:- The co-ordinator opened the discussion for the re-organization of DEU Committee Members.

Resolution: The cell resolved to approve the following Members into the committee:-

1. Prof Dr. Jayanta Bhattacharya
2. Dr. Biswaroop Chandra
3. Dr. Rajshekhar Chatterjee
4. Prof Dr. Soumo Mitra
5. Dr. Avishek De Sarkar
6. Dr. Manish Jha
7. Dr. Saurav Maji
8. Dr. Soumadip Ghosh

Agenda 4: Review of Extension Activities/ Camps

Notices & Discussion:- Prof Dr. Paromita Mazumdar briefed the members about the Extension Activities/ Camps. Shee proposed a Awareness program on Importance of Smile on occasion of World Smile Day 2022.

Resolution:- The members accepted the proposal.

Action Plan: Dental Check-up Camp by Extension Activity Committee, Kolkata Peerless Nagar, Panihati.

Agenda 5: Progress of NAAC AQAR 2022.

Notices & Discussion: The Chairperson of the NAAC Steering Committee, Prof Dr. Paromita Mazumdar gave an update on the AQAR documentation which is ready for compilation.

Action Points: Complete Internal Data collection and compilation by IQAC Coordinator.

Agenda 6: Preparation of NIRF Documentation 2022.

Notices & Discussion:- Prof Dr. Santanu Sen Roy, informed the committee regarding NIRF submission 2022. He gave an update of the data ready for validation.

Resolution: It was appreciated by the members that documents were expected to be ready by September 2022.

Agenda 7: Review of BEST PRACTICES 2022.

Notices & Discussion:- Hospital Superintendent, Prof Dr. Soumitra Ghosh presented to the committee the Institutional Best Practices 2022.

Resolution: The members accepted the proposal that the Institutional Best Practices will be IDEATHON, TPIA and HMS.

Agenda 8: Introduction of two new PG courses in the Department of Oral Medicine and Radiology and Public Health Dentistry 2022.

Notices & Discussion:- Hospital Superintendent, Prof Dr. Soumitra Ghosh presented to the committee that the proposal of introduction of PG Courses in the Departments of Oral Medicine and Radiology and Public Health Dentistry has been accepted by the Board of Governors. Prof Dr. Santanu Sen Roy updated the committee members about the preparation of documentations for the upcoming inspection for introduction of PG Courses.

Resolution: It was appreciated by the members that documents are being prepared for compilation and validation.

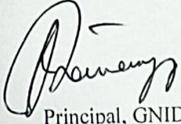
The meeting ended with a Vote of Thanks to All Members.

Minutes Recorded by: Ms. Priyanka Dutta

Minutes Drafted by: Dr. Mekhala Mukherjee

Annexed: Signature Sheet dated 16/08/2022 vide circular

GNIDSR/Admn/2022/506 (A)

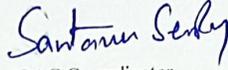


Principal, GNIDSR

IQAC Chairperson

Chairperson:

Internal Quality Assurance Cell
GNIDSR



IQAC Co-ordinator

Coordinator

Internal Quality Assurance Cell
GNIDSR

